




Division Memorandum

No. 56, s. 2 014

To : All School Heads
Both Secondary and Integrated Schools
This Division

From : 
ISAGANI S. DELA CRUZ, CESO V
Schools Division Superintendent

Subject : **Drop Out / ADM Intervention**

Date : February 17, 2014

1. Please be reminded of our Meeting regarding Alternative Delivery Mode and its appropriate intervention for our Drop – Outs. Schedule is arranged according to cluster to wit:

February 20, 2014 (Thursday) – ALMAG Cluster

February 21, 2014 (Friday) – MaKiMa Cluster

February 22, 2014 (Saturday) – Malungon Cluster

Venue will be at the Conference Hall – Old Building

2. The participants of this meeting are:
1 school head and 1 guidance counselor
3. Participants are asked to bring the following:
 - a.) your laptop
 - b.) your success story of your program implementation
 - c.) list of drop-out if you have not submitted yet
4. Submission of ADM action plan will be on February 27, 2014
5. There will be registration of two hundred fifty pesos (P250.00) per participant to defray expenses for 1 meal and 2 snacks.
6. Travel expenses of participants relative to this meeting shall be charged to MOOE subject to proper accounting and auditing rules and regulations.
7. Immediate dissemination of this Memorandum is desired.

**Principals and Guidance Counselors Meeting
February 19-21, 2014**

ACTIVITY MATRIX

Time	Topic	Resource Person
8: 00 – 8:30	Arrival & Registration	Analiza Domingo/Austin David
8: 30 – 11:30	Drop-Out/ADM Intervention	Donna S. Panes – ASDS
11:30	LUNCH	
1: 00 -	Guidance Program	Julieta V. Lomocso
2:00 -	Student Handbook	Julieta V. Lomocso
3:00	SNACKS	
3:30	Career Guidance	Julieta V. Lomocso
4:30	Wrap UP/ Closing Remarks	Donna S. Panes – ADS
5:00	Home-Sweet-Home	